



October 14, 2016

NOTICE OF 2017 GRANT FUNDING OPPORTUNITY

From: Lisa Farris, CDBG Grant Administrator

To: Interested Individuals and Organizations

Subject: Community Development Block Grant (CDBG) Applications for FY2017

The City of Idaho Falls is beginning the development of its Annual Action Plan for the FY2017 Community Development Block Grant (CDBG) funding cycle. Although the federal budget has not yet been passed, the City's allocation is estimated to be similar to last year's allocation of \$342,935.

In 2004, the City of Idaho Falls applied to the Housing and Urban Department (HUD) for Entitlement status and was approved as an Entitlement City. This status allows the City to file directly to HUD for annual Community Development Block Grant (CDBG) funds that may be allocated towards projects that benefit low and moderate income (LMI) individuals, prevent or eliminate conditions of slum and blight, or that meet an urgent need.

LMI is defined as 80% of the community median income. In 2016, a family of four living in Idaho Falls (Bonneville County) with an income less than \$45,850 was considered as LMI clientele. FY2017 Income Limits will apply when announced by HUD.

All projects and activities must demonstrate that a majority of the resulting benefit is for low and moderate income residents of Idaho Falls and must be quantifiable or able to document the benefit/beneficiaries.

The City is accepting FY2017 CDBG grant applications for projects and activities to be considered for funding. Please submit your grant request by **Monday, November 4, 2016**.

If interested in applying, please provide a letter of request, as the application, and include the following:

1. Organization's Name, Complete Address, Phone Number, DUNS number, EIN/TIN number;
2. Complete contact information of grant applicant or responsible party (include email, mailing address, and phone number);
3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule. There is no dollar cap on requests, however; some practical and regulatory limits may apply.

Proposed Application Schedule - FY 2017 Community Development Block Grant (CDBG)

Oct/Nov 2016	Applications received by Grant Administrator
Nov/Dec 2016	Applications reviewed by Grant Administrator and presented to City Council
December 8, 2016	Public hearing held with City Council for: Update of FY2017 <i>CDBG Annual Action Plan</i> ; Applicant invited to provide <u>brief</u> explanation of project/activity.
Dec/Jan	30-day public comment period from Dec 9, 2016 through Jan 9, 2017
<i>Council Work Session and Council Meeting to be announced</i>	
Jan/Feb 2017	Final selection made - Council/Resolution to adopt <i>FY2017 CDBG Annual Action Plan</i>
Feb/March 2017	<i>FY2017 CDBG Annual Action Plan</i> submitted to HUD for approval
May 2017	Allocation made available by HUD provided the federal budget is passed and HUD approves <i>FY2017 CDBG Annual Action Plan</i> .
June/July 2017	Approved projects/activities may commit funding once the City completes the following: Environmental review; Signed Agreement (includes scope of work and regulatory requirements) between City and Responsible party.

Note - The 2017 CDBG Program year starts April 1, 2017 and goes until March 31, 2018. Projects and activities are not retroactive - Start date begins upon a signed Agreement between the City, and responsible entity.

Specific projects and activities the City has funded over the years have included: interior and exterior ADA housing rehab, downtown façade improvements, ADA accessibility, neighborhood cleanups, code enforcement, transportation assistance, case management for homelessness prevention and housing crisis, improvements to homeless shelters, affordable housing development, street, sewer, water, other infrastructure, job training, business assistance for LMI, job creation, acquisition, legal aid assistance for grandparents raising grandchildren and victims of domestic violence, senior center improvements, and housing acquisition for rehab.

Please feel free to contact me with questions or to discuss potential CDBG projects and activities. I look forward to hearing from you and may be reached by phone 208-612-8323, by email LFarris@idahofallsidaho.gov, or in person. Proposed schedule for the *FY2017 CDBG Annual Action Plan* is posted on the City website at www.idahofallsidaho.gov and may be assessed by going into the Community Services Department, then into the Planning Division, then selecting CDBG.

Lisa Farris, City of Idaho Falls
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